

REX M. VOSBURG
Town Supervisor
Phone: 315-367-1355



REBECCA MARSHALL
Clerk/Collector

Town of DeRuyter Cemetery Maintenance Specs

The Town of DeRuyter is seeking proposals for the maintenance of certain cemeteries located within the Town. Sealed proposals may be mailed via US Mail to: DeRuyter Town Clerk, PO Box 394, DeRuyter, NY 13052, or may be delivered to the Town Clerk's Office, located at the Genevieve D. Staley Civic Center, 735 Utica Street, DeRuyter, NY 13052. Please note proposals must be received by the Town Clerk no later than 4:00 p.m. on Monday, May 11, 2026. All proposals will be opened by the Town Board at the regular meeting at 7:30pm on Thursday May 14th, 2026.

All proposals shall include the provision of services to include all of the following:

- 7th Day Cemetery located behind 7th Day Church on Utica St. in the Village of DeRuyter is to be mowed two times per month during the months that grass is growing (first mowing must be prior to Memorial Day). Limb and debris cleanup to be completed as needed and coordinated with Highway Superintendent.
- Old Burying Ground located on Albany St. just beyond the Village line is to be mowed two times per month during the months that grass is growing (first mowing must be prior to Memorial Day). Limb and debris cleanup to be completed as needed and coordinated with Highway Superintendent.
- Hunt Rd. Cemetery located on Hunt Rd. (Co. Rt. 56) is to be mowed once per month during the months that grass is growing. Limb and debris cleanup to be completed as needed and coordinated with Highway Superintendent.
- Smith Cemetery located off of Middle Lake Rd. (Co. Rt. 55) is to be mowed two times per year pursuant to New York State Town Law. Limb and debris cleanup to be completed as needed and coordinated with Highway Superintendent.
- Crumb Hill Cemetery located on Mariposa Rd. (Co. Rt. 61) is to be mowed two times per year pursuant to New York State Law. Limb and debris cleanup to be completed as needed and coordinated with Highway Superintendent.

General Contract Conditions — All Services:

- All successful bidders, before a contract is awarded and during contract period, shall provide Town Clerk with evidence and file same with Town Clerk, satisfactory to Town Board and Town Attorney of existence of valid business certificate, liability insurance naming the Town of DeRuyter as additional insured, and workers compensation and statutory disability insurance, Notice of default or lapse of any insurance will be a default and cause for termination without notice under any contract.
- Bids shall include all services requested — incomplete and/or partial service proposals will not be considered.
- Upon successful bid a contract will be prepared and shall be in form acceptable to Town Board and Town Attorney before execution.
- Term of contract is May 14, 2026 to April 1, 2027. Contract will be awarded on an annual basis; cost per occurrence will not be accepted. Payment for services will be paid on a monthly basis. The DeRuyter Town Board may, by resolution extend the contract for up to one additional year.
- Any subcontracting must be approved by the DeRuyter Town Board with all subcontractors having a valid business certificate and insurances as listed in #1 above.
- See attached map for exact cemetery locations.
- The Town of DeRuyter reserves the right to reject any or all bids.
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Cemetery Locations:

